

**MONROE PORT COMMISSION
REGULAR MEETING MINUTES
Wednesday, December 17, 2014 - 7:00 p.m.
2929 E. Front Street - Monroe MI 48161**

1. Call to Order: 7:02 p.m.

2. Members Present:

Dale H. Brose, Chairman
Thomas G. Myers, Vice Chairman
Thomas A. Krzyston, Commissioner
Lisa M. Leachman, Commissioner

Members Excused:

Kenyon S. Calender, Secretary

Others Present:

Paul C. LaMarre III, Port Director
John J. Emig, Jr., Port Engineer
Matthew D. Budds, Port Legal Counsel
Jeremy Molenda, City of Monroe Councilman
Jack Sturn
Richard Micka
Victor Siech

3. On a motion by Commissioner Krzyston and supported by Commissioner Leachman, the Meeting Agenda was approved: Ayes 4; Nays 0. Motion passed.

4. On a motion by Commissioner Leachman and supported by Vice Chairman Myers, the Regular Meeting Minutes of the Friday, November 21, 2014 Meeting were approved: Ayes 4; Nays 0. Motion passed.

5. Public Comment:

Jack Sturn provided an update on the removal of the compost. He is continuing to send documents and pictures.

Richard Micka commented on the demolition of the pump house.

Jeremy Molenda indicated he tries to visit various community entities and is interested in Port operations.

6. On a motion by Vice Chairman Myers and supported by Commissioner Leachman, the Consent Agenda was approved. Ayes 4; Nays 0. Motion passed.

6.1 Approve and place on file Port of Monroe Expenditures - Order 0415 November 22, 2014 through December 17, 2014.

6.2 Approve and place on file the Monroe Port Commission Notice of Regular Meeting Notice for 2015 Calendar year.

6.3 Accept and place on file AKT Peerless invoice number 37164 in the amount of \$2,561.70 (BRA approved 12-11-14) for environmental consulting services to be submitted to the Downriver Community Conference Consortium EPA Revolving Loan Fund (RLF) for the pump house demolition project.

6.4 Accept and place on file Johnson & Anderson invoice number 37948 in the amount of \$5,012.50 (BRA approved 12-11-14) for inspection and contract administration services to be submitted to the Downriver Community Conference Consortium EPA Revolving Loan Fund (RLF) for the pump house demolition project.

6.5 Approve and authorize Johnson & Anderson Invoice 37975
Application period: Services 11-2 / 11-29-14
Amount due: \$1,200.00
Project: Engineering services related to FRA grant application.
Funding Sources: FRA #FR-LRI-0032-12-01-00

7. Unfinished Business:

7.1 The Suspense Calendar was reviewed and updated.

8. New Business:

8.1 Approve for signature Homrich Inc. Contractor Application for Payment No. 1 (BRA approved 12-11-14). Amount due \$43,155.00 for pump house demolition. On a motion by Vice Chairman Myers, supported by Commissioner Leachman, the Homrich Inc. Contractor Application for Payment No. 1 for the Pump house demolition in the amount of \$43,155.00 to be funded from the Downriver Community Conference Consortium EPA Revolving Fund (RLF). Ayes 4; Nays 0. Motion Passed.

9. Staff Reports:

- Paul C. LaMarre III:

Provided an update regarding recent discussions with Barnhart.

Discussed the salt cargo.

Commented on potential for funding for infrastructure improvements.

- John J. Emig, Jr.

Commented on the Ventower Rail Spur and the anticipation of cashing the final check from Ventower.

- Matthew D. Budds:

Continuing to work with Director LaMarre on prospective transactions.

10. Other Business that may come before the Port Commission: None

11. Port Commissioners Comment:

Vice Chairman Myers indicated the audit report was completed by Plante Moran and was a clean audit with no qualifications. The Port exhibited a good level of preparation and responded well to all questions posed by the auditors.

Port Commissioners Comment cont.:


Commissioner Krzyston asked if prior approval was need for Commissioners or Staff to attend community events. Chairman Brose indicated that his view was that the matter would be presented for approval after the next regularly scheduled meeting if the event occurs prior to the next regularly scheduled meeting. The item will be considered as part of the review of expenditures.

12. Public Comment:

Mr. Siech commented on the complexity and interesting nature of port operations.

13. Adjournment: 8:45 p.m.

These minutes are not considered official until approved by the Monroe Port Commission at their next regular scheduled meeting, Wednesday, January 21, 2015.


Kenyon Calender
Secretary

2/18/15
Date